SCHOOL MANAGEMENT COMMITTEE (SMC)

Academic Session: 2026–27

The School Management Committee (SMC) is constituted in accordance with Chapter 8 of the CBSE Affiliation Bye-Laws, 2018, subject to the relevant provisions of the Education Act of the State/UT concerned.

S. No.	Name of Member	Designation	Representation	Gender
1	Ms. Geeta Thakur	Principal	School	Female
2	Mr. Kundan Kumar	Parent Member	Parent – Father	Male
3	Ms. Poonam Saxena	Parent Member	Parent – Mother	Female
4	Ms. Itee Shree	Teacher Member	School Teacher	Female
5	Ms. Arti Amit Tiwari	Teacher Member	School Teacher	Female
6	Ms. Chitra Singh	Teacher	Nominated by Trust/Society/Company	Female
7	Mr. Nagendra	Teacher	Nominated by Trust/Society/Company	Male
8	Mr. Rakesh Yadav	Campus Incharge	Board Nominee	Male
9	Mr. Vinod Sharma	Accountant	Board Nominee	Male
10	Ms. Shanti Sharma	Member/ PRM	Nominated/Elected as per Society/Trust/Company rules	Female
11	Mr. Ram Choudhary	Member/ CIC	Nominated/Elected as per Society/Trust/Company rules	Male
12	Ms. Radhika Bhati	Member/ PRM	Nominated/Elected as per Society/Trust/Company rules	Female
13	Ms. Shruti Pareek	Member/ Teacher	Nominated/Elected as per Society/Trust/Company rules	Female
14	Ms. Jessy Robin	Member	Nominated/Elected as per Society/Trust/Company rules	Female
15	Ms. Prerna Shrivastava	Member	Nominated/Elected as per Society/Trust/Company rules	Female

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B. Term of the Committee

The term of the members of the Management Committee shall be three years. A member may be re-nominated for another term but shall not remain in office for more than two consecutive terms, except ex-officio members and members of the Trust/Society/Company.

C. Powers and Functions of the School Management Committee

1. Supervise the activities of the school for its smooth functioning.
2. Ensure admissions are made as per merit and applicable State policy, without discrimination as specified in the CBSE Bye-Laws.
3. Look into the welfare of teachers and employees.
4. Evolve short-term and long-term plans for improvement of the school.
5. Make appointments of teachers and non-teaching staff.
6. Exercise financial powers beyond those delegated to the Principal, within budgetary provisions.
7. Take stock of academic programmes and progress without jeopardising the academic freedom of the Principal.
8. Guide the Principal in school management.
9. Ensure compliance with applicable State/UT and CBSE norms regarding service conditions and recognition/affiliation.
10. Ensure that no financial irregularity or irregular procedure regarding admission/examinations is adopted.
11. Approve fees and other charges subject to applicable conditions.
12. Review the school budget presented by the Principal and forward it to the Society/Trust/Company for approval.
13. Ensure the safety and security of children and staff and give directions for improvement.
14. Look into grievances of teachers and staff regarding service conditions, pay, etc.
15. Meet at least twice in an academic session.

D. Compliance Notes

- The SMC is subject to the relevant provisions of the Education Act of the State/UT concerned.
- The Principal/Head of School is the ex-officio Member Secretary.
- At least 50% of members should be women.
- The SMC shall meet at least twice in an academic session.
- Applicable Acts and Regulations of the Appropriate Government shall prevail where applicable.

Chairperson / Authorized Representative Name:	Member Secretary / Principal Name:
Signature: Date:	Signature: Date:

Nimawat Education Society
Authorised Signatory

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